

action tutoring



Action Tutoring Ltd

Annual Report and Financial Statements for the year ended 30 June 2018

Registered charity Number 1147175
Company Number 08105978

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TRUSTEES' REPORT

From the Chair



I am delighted to welcome you to Action Tutoring's 2017-18 annual report. The last year has seen Action Tutoring make continued strides in both growth and qualitative improvements. This included supporting **2,483 pupils in 78 schools** through an incredible network of **1,141 volunteer tutors**, a **48% increase** in the number of pupils tutored compared to last academic year. Excitingly, the charity launched in Newcastle, working with four secondary schools in the city.

Action Tutoring's primary programme has grown rapidly following its pilot in 2016-17, increasing its partnerships from 15 to 36 primary schools across the country. This has been a very successful development for the charity, attracting new volunteer tutors and, crucially, helping to ensure pupils start secondary school on a firm footing alongside their peers.

Last year Action Tutoring set two additional goals: to increase impact and to build a culture of advocates who champion and enrich the charity's activities. The volunteers have been hugely supportive over the past year, going above and beyond – from fundraising treks to Nepal and 100-mile bike rides; to invitations to raise awareness of the charity at corporate lunches and introductions to new funders. Action Tutoring is enormously grateful to these tutors for advocating on behalf of the charity and providing new opportunities.

Crucially the impact on pupils in this last academic year has been very encouraging. It was the first year there was a statistically significant cohort of primary pupil results and we are delighted that 72% of those supported achieved national standards in their SATs. Just 10% were working at this benchmark at the start of the programme. We also focus on supporting pupils eligible for the Pupil Premium and at risk of not passing key GCSEs. Despite these extra hurdles our Year 11 pupils in 2017-18 were able to match the national pass rate after the equivalent of two terms of weekly tutoring sessions. Our 2017-18 Impact report will be available in January 2019 with further details.

We were delighted that in March we received 'Highly Commended' in the education and training category of the Centre for Social Justice Awards. Following over 300 applications in this particular category, we were honoured to have received this recognition. During 2017-18 a number of MPs also visited programmes in our partner schools including: Keir Starmer, Diane Abbott and Helen Hayes (London), Jess Phillips (Birmingham), and Karin Smyth (Bristol). It was a privilege to meet with them and we are grateful for their interest and support for our work.

For the last four years Action Tutoring has been supported by Impetus-PEF. This partnership has been hugely beneficial, not just from the financial support provided, but also through access to management guidance and a highly skilled network of pro bono consultants. In spring 2018 Action Tutoring had the opportunity to work with a team of consultants from the global management consultancy firm Bain & Company. They helped to explore and develop a detailed plan for the charity's strategic direction through to 2021. Further details of this can be found on page 18, *Future*

plans. Following this work, Action Tutoring were thrilled that Impetus-PEF agreed to extend their support for a further three years with a £1 million investment, co-funded with Centrebridge.

Over the last six years Action Tutoring has worked to refine its programme, so that it has the greatest impact on the pupils supported. Its work over the next year and beyond will be focused on using that learning to be increasingly intentional about its activities, all aimed at having the best possible outcomes for the pupils and schools it's working with.

For most of the 2017-18 academic year, Susannah Hardyman, CEO, was on maternity leave. Susannah returned in the spring, and both Susannah and myself would like to express our public thanks to Jen Fox, for doing a wonderful job as Interim CEO during this period. Jen ensured that Action Tutoring continued to grow and flourish and took the team from strength to strength over this period.

We look forward to all that will be achieved over the coming year and thank you for your continued interest and support for our work.

Peter Baines, Chair of Trustees, October 2018

Charitable aims and objectives

Action Tutoring aims to support pupils from disadvantaged backgrounds to achieve a meaningful level of academic attainment, with a view to enabling them progress to further education, employment or training. It does this by providing high-quality volunteer tutors to work with pupils, increasing their subject knowledge, confidence and study skills.

Action Tutoring seeks to tackle socio-economic disadvantage by making the benefits of tuition more widely accessible, to enable more young people to reach their potential in life, regardless of their background.

The charity's aims are to support people in education through:

- The provision of tutors to provide academic support to pupils preparing for exams;
- Partnerships with schools; and
- The encouragement of pupils, raising aspirations and confidence in addition to academic support.

Action Tutoring works in partnership with non-selective state primary and secondary schools where a higher than average percentage of pupils are eligible for Free School Meals. Within those schools Action Tutoring specifically supports the following groups:

Primary schools	Secondary schools
<ul style="list-style-type: none"> • Pupils eligible for Pupil Premium¹ funding, or pupils who might otherwise be considered disadvantaged. • Year 5 and Year 6 pupils preparing for their English and maths SATs. • Pupils at primary school at risk of leaving school not reaching national standards in either or both subjects. 	<ul style="list-style-type: none"> • Pupils eligible for Pupil Premium funding, or pupils who might otherwise be considered disadvantaged. • GCSE pupils preparing for their English and maths exams. • Pupils on the grade 4² borderline at GCSE, who are at risk of leaving school without basic qualifications, especially in English and maths.

Through the provision of tutoring Action Tutoring aims to achieve the following:

<ul style="list-style-type: none"> • Increase the number of pupils leaving primary school reaching national standards in English and maths. • Increase pupils' confidence, study skills and aspirations. • Ensure pupils start secondary school on a firm footing and with the best possible chance of going on to achieve in their GCSEs. 	<ul style="list-style-type: none"> • Increase the number of pupils leaving secondary school with a minimum of five strong GCSEs (grade 4 or 5), including English and maths. • Increase the number of pupils going on to further education, employment or training as a result of leaving school with basic GCSE qualifications. • Increase pupils' confidence, study skills and aspirations.
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¹ This includes all pupils who have been eligible for Free School Meals (FSM) in the last six years.

² In 2016-17 the GCSE grading system changed to 9-1, with the new standard 'pass' grades set at a grade 4.

Delivery of aims and objectives

Action Tutoring's programmes are delivered in partnership with schools. A 'programme' is a term of tutoring, composed of 8-10 weeks of hour long sessions with a high-quality volunteer tutor. The schools are responsible for identifying the pupils to take part in the programme and the selection is discussed with Action Tutoring to ensure it corresponds with the charity's guidelines.

Action Tutoring recruits high-quality volunteer tutors, who volunteer for a minimum of an hour a week for a term, at one of the charity's partner schools. All volunteers attend a training and induction session prior to beginning their tutoring and complete a DBS check. Volunteer tutors come from a wide range of backgrounds including, but not limited to, university students, working professionals and retired individuals.

All Action Tutoring volunteers must meet the organisation's minimum requirements for academic achievements and skills developed: educated to degree level or studying towards a degree, A or B at A Level in the subject they wish to tutor (or a close equivalent), evidence of strong communication skills and some experience of working with young people or a strong understanding of the skills needed to work with young people.

Action Tutoring provides carefully structured resources for volunteer tutors, tailored to the curriculum, that can be adapted to the needs of individual pupils. Quality assuring the delivery of the tutoring sessions, resources, volunteer training and ongoing support is a key priority for the charity. Alongside this, robust impact measurement and evaluation is paramount. This is done in a number of ways: including carrying out baseline and interim assessments with pupils, which also help to inform key subject areas to focus tutoring on; and data sharing and analysis with partner schools including demographic data, the grades pupils are currently working at and eventual SATs or GCSE results.

The Senior Management Team and Trustees review the aims and activities of the charity each year to ensure that every area of the work it carries out benefits those the charity seeks to help.

The Trustees confirm they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission general guidance on public benefit.



How Action Tutoring’s activity delivers public benefit

Action Tutoring provides the opportunity for disadvantaged young people to benefit from 1:1 or 1:2 tuition, to increase their academic performance, study skills and confidence. It aims to equip pupils to leave school with the grades necessary to either excel at secondary school or to go on to further education, employment or training post school, with the intention of breaking the cycle of poverty and enabling them to contribute to society.

Action Tutoring partners with schools with a higher than average percentage of pupils eligible for Free School Meals to ensure that the support is getting to the most disadvantaged young people. Schools are then asked to particularly prioritise giving places on the programme to their Pupil Premium pupils.

Action Tutoring supports pupils by providing them with a volunteer tutor who will work within Action Tutoring’s resources framework, to deliver personal tutorials relevant to their pupil’s needs. Pupils referred to Action Tutoring will be at risk of leaving secondary school without basic GCSE qualifications or at risk of leaving primary school without reaching national standards, and would not otherwise have access to private tutoring to support them in their education.

Summary of activity

In 2017-18 Action Tutoring ran its first full year of primary programmes, following a successful pilot the previous year. This activity delivered English and maths tuition to Year 6 pupils in the autumn and spring terms and Year 5 pupils in the summer term, with an increased number of partner schools from 2016-17. This was the second year the charity supported Year 10 and Year 11 pupils with the new 9-1 grading system at GCSE level. The team worked hard to make consistent qualitative improvements in delivery, whilst supporting more pupils than ever before.

Below is a summary of schools, programmes and revision days delivered in **2017-18**:

Region	Primary schools	Secondary schools	Total (increase from 2016-17)	Programmes	Revision days
Birmingham	5	3	8 (+2)	20	n/a
Bristol	5	4	9 (+5)	24	n/a
Liverpool	n/a	3	3 (no change)	18	n/a
London	22	22	46 (+7)	138 ³	8
Newcastle	n/a	4	4 (+4 new city)	8	n/a
Sheffield	2	1	3 (+1)	8	n/a
Sussex	2	5	7 (+3)	18	1
Total	36	42⁴	80 (+22)	234	9

³ This figure includes four programmes run at Further Education Colleges.

⁴ This figure includes two Further Education Colleges.

In 2017, Action Tutoring was proud to become a Teach First Intervention Partner, enabling it to reach more schools ensuring more disadvantaged young people can benefit from tutoring.

Each programme consisted of approximately 8-10 volunteer tutors working with up to 20 pupils for a term. Most schools opted to run either two or three programmes over the course of the year. Revision days are run as an individual day of intensive revision support, usually for a group of 20 pupils, including pupils on the regular Action Tutoring programmes. They run for a whole school day, usually in the period just before the exams, with a volunteer tutor offering intensive revision support to small groups of pupils. Action Tutoring have plans to double the number of revision days delivered next academic year, sourcing volunteer tutors from its existing tutor pool and its corporate partners.

The table below highlights the unique numbers of pupils and volunteers Action Tutoring worked with over the year. The majority of pupils took part in the programme for more than one term. Whilst attracting new volunteers will always need to be a priority, ultimately the charity wants to encourage people to remain as volunteers, reducing the need for continued recruitment over time. In addition to doing more than one term of tutoring, some volunteers also volunteered on more than one programme during the same term. As revealed in the pilot year, the majority of the primary school programmes ran before working hours, providing a viable volunteering option for many of the corporate volunteers who work full time.

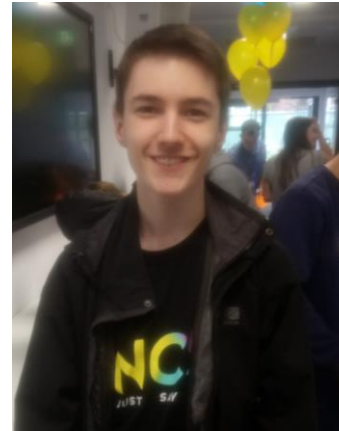
Region	Primary pupils	Secondary pupils	Total (increase from 2016-17)	Volunteer tutors (increase from 2016-17)
Birmingham	148	82	230 (+31)	106 (+32)
Bristol	139	132	271 (+93)	139 (+34)
Liverpool	n/a	135	135 (+62)	58 (-2)
London	559	840	1,399 (+310)	629 (+136)
Newcastle	n/a	104	104 (+104 new city)	47 (+47 new city)
Sheffield	44	61	105 (+16)	64 (+16)
Sussex	55	184	239 (+124)	98 (+36)
Total	945	1,538	2,483 (+740)	1,141 (+299)

Of those secondary school pupils tutored, 73.5% were eligible for Pupil Premium funding (have received Free School Meals in the last six years) or met one of Action Tutoring's exceptions criteria⁵. This is from data returned for 95% of the pupils the charity supported. Of the Year 11 pupils, 91.5% began the programme working between grades 2 to 5.

⁵ This includes, but is not limited to, factors such as: parents not wanting to claim free school meals, those newly arrived in the country who don't yet have the paperwork to register for Free School Meals, teenage pregnancy, gang involvement and those with parents known to be abusing substances or in prison.

Impact

Adam, a pupil from London, attended 23 English sessions with Action Tutoring starting in the 2017 summer term, and continuing right up to his exams. When he began he was working at a grade 3 but with hard work and consistent tutoring support he managed to achieve a grade 6 in his GCSEs. He said, *“I’m really pleased. Action Tutoring really boosted my confidence and helped me remember all the important things for my exam. It helped me with punctuation and grammar - it sounds like basic things but it’s really valuable for the exams.”* His results mean he can stay on at sixth form to study performing arts, music and DT.



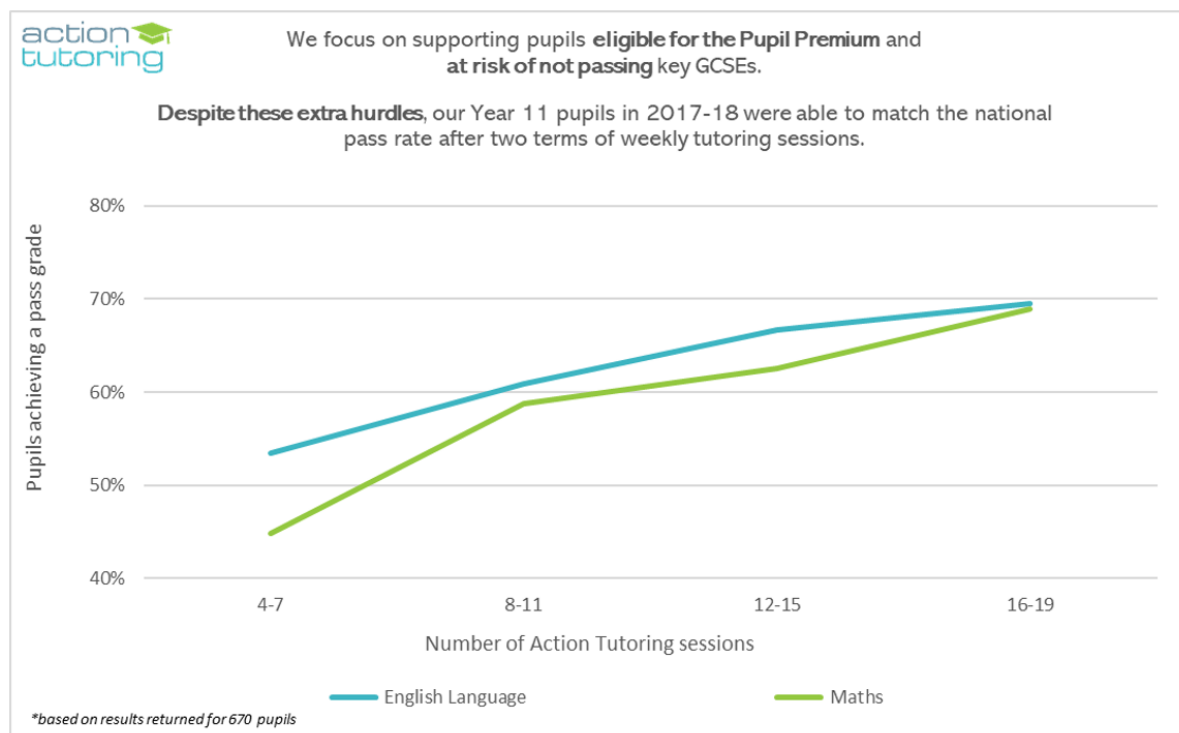
Key Performance Indicators

Action Tutoring is continuing to track performance in a number of key areas as part of the process of improving its model to drive greater impact. The table below sets out the progress made to date and highlights the targets for the next academic year.

Area of focus	2015-16	2016-17	2017-18	2018-19 target
Secondary school pupil attendance	70%	72%	73%	78%
Primary school pupil attendance	n/a	88%	89%	90%
Average number of sessions attended by pupils	6.5 (secondary)	12.3 (primary) 8.9 (secondary)	13.5 (primary) 9.7 (secondary)	16 (primary) 12 (secondary)
Volunteer retention (term to term)	45%	46%	56%	60%
Data return from schools	88%	92%	94%	95%

GCSE results 2017-18

Action Tutoring Year 11 pupils in 2017-18 were able to match the national pass rate after the equivalent of two terms of weekly tutoring sessions.



Subject tutored	4-7 sessions	8-11 sessions	12-15 sessions	16-19 sessions
Maths	45%	59%	63%	69%
English Language	53%	61%	67%	70%

Unsurprisingly, these results suggest that good attendance is critical for maximising impact. Ensuring pupils are present at every tutoring session is a key focus for 2018-19.

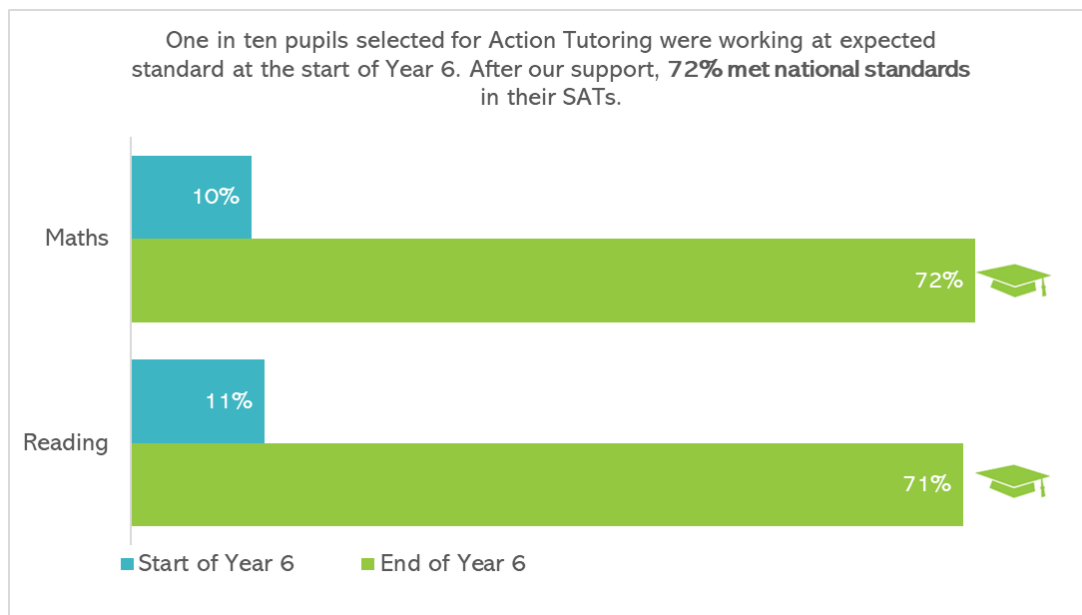
The 2017-18 academic year was only the second time pupils sat exams under the new assessment framework set out by Ofqual. Therefore, there is limited data available to compare results from previous years.

The Action Tutoring cohort performed at a similar standard to last academic year; about 10% behind the national average achieving grade 4 or above. However, in comparison to all pupils in the country, including those of the highest ability levels and all socio-economic backgrounds, Action Tutoring's

target population is specifically those eligible for the Pupil Premium and at-risk of not achieving a standard pass or above at GCSE in their tutored subject.

SATs results 2017-18

The graph below shows that for the 2017-18 cohort, despite just 10% of pupils working at expected standard at the start of Year 6, with support from Action Tutoring, over 70% had reached this crucial benchmark by the end of the year. 80% of the primary pupils supported were eligible for the Pupil Premium funding.



In addition to the SATs and GCSE achievements, Action Tutoring has demonstrated impact in other measures too:

Pupil feedback

Pupils were asked to mark the following statements out of five, where five equals 'strongly agree', the average scores are shown.

- *"My tutor understands the subject well."* average score: 4 out of 5 (for both primary and secondary level).
- *"It's easy to understand my tutor(s) when they explain the subject."* average score: 4 out of 5 (for both primary and secondary level).
- *"The tutoring was well organised"* average score: 4 out of 5 (for both primary and secondary level).
- 88% of primary pupils and 89% of secondary pupils would recommend Action Tutoring sessions to a friend.

Volunteer feedback

- When volunteers were asked: “*Would you recommend volunteering with Action Tutoring to a friend or colleague?*” 98% of tutors answered ‘Yes’.
- When volunteers were asked: “*Will you volunteer with Action Tutoring again?*” 95% of tutors answered ‘Yes’.

Volunteers were asked to mark the following statements out of five, where five equals ‘strongly agree’, the average scores are shown.

- “*The Action Tutoring workbooks are helping me prepare my pupil(s) for their GCSEs/SATs.*” average score: 4.1 out of 5.
- “*The subject knowledge of your pupil(s) has improved.*” average score: 4 out of 5.
- “*My Action Tutoring Programme Coordinator/Executive is organised, communicates effectively and is professional.*” average score: 4.7 out of 5.

Teacher feedback

Teachers were asked to mark the following statements out of five, where five equals ‘strongly agree’, the average scores are shown.

- “*Pupil subject **confidence** has improved due to tutoring.*” average score: 4.3 out of 5.
- “*Action Tutoring communicated effectively and was well organised.*” average score: 4.7 out of 5.
- “*Tutor communication skills were sufficient to tutor effectively.*” average score: 4.3 out of 5.
- “*Action Tutoring is good value for money for your school.*” average score: 4.1 out of 5.

Volunteer tutor demographics

In 2017-18 tutors were recruited from a wide range of sources. All tutors are required to have achieved a grade B, or above, at A Level in the subject they wished to tutor, be studying for or have achieved a degree and demonstrate strong communication skills and experience or an interest in working with young people.

Volunteers came from the following main groups:

- 47% university students.
- 22% professionals working full time.
- 11% in part time employment.
- 8% retired individuals.
- 6% not currently in employment.
- 6% registered 'other' under occupation.

64% of all volunteers were either currently studying at, or had previously studied at, a Russell Group University.

An Action Tutoring pupil from a Bristol school attended 14 tutoring sessions to support their maths, achieving a grade 6 in their GCSEs, "I am so happy I passed, I thought I would get a grade 5 not a 6, so I am very happy. I want to go on to do Business at A Level. Thank you for helping me!"



Additional activity

Intensive revision days

Action Tutoring's main activity is to deliver regular tutoring programmes to disadvantaged pupils. In addition to the term tutoring programmes delivered, intensive revision days were also delivered in 2017-18 to give pupils some final preparation and support before their exam.

These were delivered at:

- Sedgehill School, London
- Pakeman Primary School, London
- Prendergast Vale School, London
- Glebe Primary School, Sussex.

Each revision day saw approximately 20 pupils take part, with one volunteer tutor working with two or three pupils, going through past exam papers and questions and helping to consolidate their knowledge on anything they were unsure of. Many of Action Tutoring's corporate supporters took part in these days, with volunteers coming from the Civil Service, DAC Beachcroft LLP, HMRC, Ipsos Mori, KPMG, PWC and RBS.

"Action Tutoring surpassed all expectations - providing a group of twenty pupils with an incredible opportunity to work with people passionate about their subject and for them to experience hours of completely focused and personalised support in subjects they were struggling in. As a Head of Year it was a delight to sit and watch my pupils become comfortable in making mistakes and begin to feel more confident in subjects they had been struggling with."

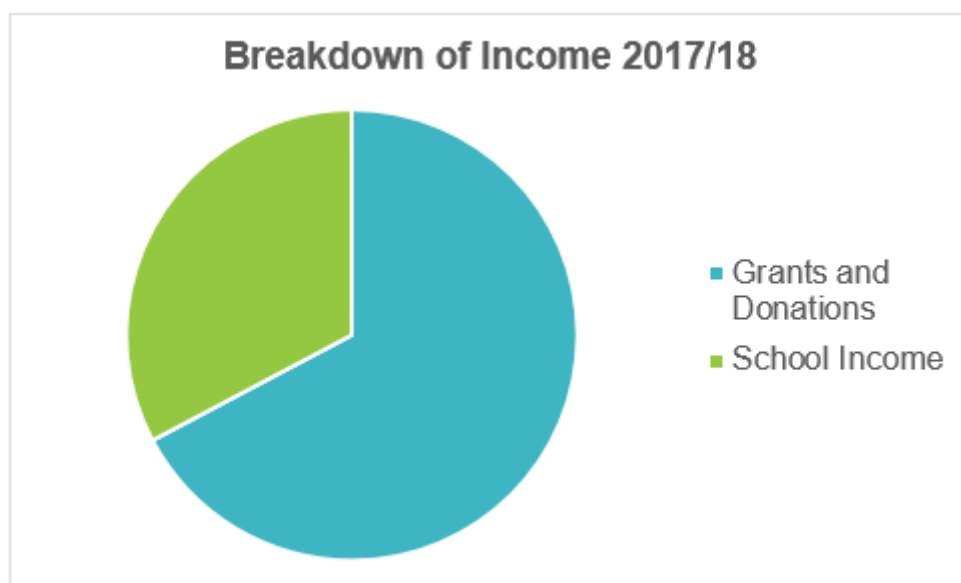
Hannah Kennedy, Head of Year 11, St. Saviour's and St. Olave's School

Further analysis from Action Tutoring's activities in 2017-18 will be available in the Impact Report, released in January 2019.

Fundraising activity

The total income for the year was £978,760. This represents an increase in income by 42% on 2016-17. Schools were asked to pay a contribution per programme⁶ per term, plus a contribution towards one off intensive revision days. Total school income for the year came to £320,393. The income from schools covers 33% of the charity's outgoings.

£34,798 was received in donations, including through participation in mass fundraising events. Grant income for 2017-18 came to £623,569, an increase of £163,058 (35%) on the previous year. The charity does not engage any professional fundraisers.



Funders

Action Tutoring is incredibly grateful to the following grant providers for the generous support they gave in 2017-18:

- Impetus-PEF
- NESTA and the Department for Culture, Media and Sport
- Montpellier Foundation
- Wellington Management UK Foundation
- Man Charitable Trust
- Vintners' Company
- The Drapers' Charitable Fund
- The Fidelity Foundation
- UBS
- The Hibbert Family Foundation
- A funder who wished to remain anonymous.

⁶ Each programme consists of 8-10 volunteer tutors working with up to 20 pupils, for a term.

In addition, Action Tutoring is grateful to a number of individuals who supported the charity with donations, and to those who undertook fundraising events throughout the year, including a trek to Nepal, the Belfast marathon and the Prudential Ride London 100-mile bike ride. Together, individual giving and fundraising raised a total of £34,798.

“We work in partnership with Action Tutoring to provide targeted support for our disadvantaged pupils. Closing the gap in attainment between these young people and their peers is one of our whole school objectives, and Action Tutoring significantly helps us to make a sustained difference, alongside classroom learning and additional school-based support. Having Action Tutoring in school has been a real positive for us, and has made a genuine difference for a number of our pupils.”

Katie Wood, Assistant Headteacher, Varndean School, Sussex

Action Tutoring’s work with Impetus-PEF has continued to play a key role in its delivery. The charity is about to begin a new three-year strategic plan, the development of which has been closely supported by Impetus-PEF. The generous investment by Impetus-PEF for a new three-year period allows Action Tutoring to continue to refine its programme delivery and operations, whilst analysing the impact these changes are making. In addition to financial support, Impetus-PEF has supported the charity considerably through pro bono consultants and ongoing management support.

In 2017 NESTA and the Department for Digital, Culture, Media and Sport, through the partnership of the Centre for Social Action Innovation Fund, selected Action Tutoring as one of their five projects to receive funding to support young people to succeed and find employment. These funds have particularly been used to support the growth outside of London.

Grants from UBS, Vintners’ and Drapers’ have supported the London programmes and enabled Action Tutoring to extend its reach in the city. The funds from the Montpellier Foundation and The Hibbert Family Foundation were unrestricted and contributed to the core running costs, which are vital for the charity to operate and deliver. The Fidelity Foundation specifically supported Action Tutoring’s primary expansion.

Financial review

The total income for the year was £978,760. This was comprised of school contributions, grants, donations and sundry income.

The total expenditure for the year was £811,801 leading to a net surplus of £166,959.

Expenditure included the following:

- Staff salaries, national insurance contributions and pensions.
- Volunteer tutor costs; including production of tutoring resources, DBS checks and travel expenses.
- Advertising, marketing and promotions; particularly to recruit volunteer tutors and to target new partner schools.
- Office costs, including rent, rates and insurance.
- Professional fees, including audit and bookkeeping fees.

Please see Action Tutoring's Financial Statements 2017-18 for further information.

Reserves policy

The charity's policy is to hold reserves for the purpose of protecting the work of the charity in the short term, should funding targets not be met or if the charity should need to cease or curtail its activities. At the end of the 2017-18 academic year Action Tutoring held £721,402 of unrestricted funds, with £718,242 in freely available reserves.

It is the policy of the charity to maintain three months of full costs or nine months of net costs (minus school income), whichever is the larger. The reserves policy is reviewed annually where specific factors affecting the level of reserves are looked at, primarily contractual obligations for employees, with changes being made as necessary. The policy was met for the financial year.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Structure, governance and management

Action Tutoring is a charitable company limited by guarantee, incorporated in May 2012 and registered as a charity in May 2012. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

Senior management

Responsibility for day-to-day operations and the leadership of the staff and volunteer team is delegated to the Senior Management Team, led by the Chief Executive Officer. The team is responsible for all day-to-day decisions affecting the charity. Decisions of a strategic or directional nature, including the employment of the senior staff, remain the responsibility of the Trustees. Trustees keep up-to-date with charity regulation through reports from the Senior Management Team, which are presented as part of the main agenda in the Trustee meetings on a quarterly basis. Trustees attend relevant training and are expected to share knowledge and best practice at Trustee meetings.

The charity has no subsidiaries and there were no related party transactions during the year. The Trustees give their time voluntarily.

In 2017-18 the work of Action Tutoring was carried out by 23 paid staff and over 1,100 volunteer tutors.

Risk assessment

The Trustees of Action Tutoring are responsible for the management of the risks faced by the charity. Detailed consideration of risk is delegated to the Senior Management Team. Risks are identified annually and are monitored and controlled on an ongoing basis. The Trustees are satisfied that all major risks have been reviewed and procedures put in place to mitigate against those risks. Whilst procedures can mitigate against major risks, the Trustees cannot provide absolute assurance against those risks.

The Trustees recognise the importance of reviewing the risks associated within the charity and will review major risks such as failure to achieve fundraising targets; the impact of the economic downturn on trust, foundation and corporate giving; loss of key staff; major shifts in government educational policy; and health and safety, on a regular basis.

Recruitment and training of Trustees

The recruitment of Trustees is carried out primarily through nominations from within the Trustee Board and wider recommendation from other stakeholders, including schools and funders. In order to assess their personal competence and independence, a skills audit is conducted to measure their suitability for any vacancies on the board. Appointments are made by a vote of the existing members.

As part of an Impetus-PEF pro bono project, Action Tutoring will undertake a board review in 2018-19 to consider how the board could be strengthened further and work together even more effectively.

Future plans and aims

As the 2017-18 academic year came to an end, so did the Action Tutoring's three-year business plan which began in 2015. Following support from Impetus-PEF and management consultancy firm Bain & Company, the charity has now developed a new thorough and robust three-year plan to take its activities through to 2021.

The core goals of this plan include:

- **Continued growth**, for the next three years. Action Tutoring's aim is that by 2021 it will be supporting 3,500 pupils each year, an increase of 20%. To achieve this, the charity will deepen its reach in its current cities of operation, launch in one new city, and rapidly scale up the primary programme. For 2018-19 Action Tutoring's aim is to support approximately 2,500 pupils with the help of 1,500 volunteer tutors in schools across seven cities: London, Brighton, Bristol, Birmingham, Sheffield, Liverpool and Newcastle.
- **Diversifying Action Tutoring's volunteer pool**. In order to achieve this growth the charity needs to ensure a consistent, reliable pool of tutors. It will aim to balance the mix of student, retired and employed volunteers and increase volunteer retention. In 2018-19, it will focus its marketing resource to attract more volunteer tutors from retired groups and corporate organisations, initially identifying what attracts these volunteers to the opportunity. The charity has also recently employed a new role – Communications and Engagement Coordinator – to focus on improving the tutor experience and retaining the volunteers for a longer period.
- **Increasing the percentage of its revenue provided by partner schools**, so that by 2021 the charity is nearly 50% funded by school contributions. In 2018-19 Action Tutoring aims to double the number of one-off revision days it delivers to schools, to increase the income brought in by this activity.
- **Continuing to quality assure and evaluate its programmes effectively**, particularly through on-going investment in curriculum and training. In 2018-19 Action Tutoring will be using external support to carry out a quality assurance review of the effectiveness of specific elements of its programme delivery.

Alongside the new communications position, Action Tutoring has also introduced two other new roles: Head of Finance and Operations and London Manager. These positions will provide management support, strategic guidance and ensure the charity continues to operate efficiently and effectively as it grows, supporting all members of the team.

Action Tutoring is committed to continuing to make the benefits of tuition as widely available as possible to those who would not otherwise be able to afford it, and to ensuring that the service it provides to pupils is of a consistently high standard. It will continue over the next year to strive towards these aims and is grateful for the many funders and volunteer tutors who are supporting it to achieve this.

Legal and administrative details as at 30th June 2018

Registered name

Action Tutoring Ltd

Registered Charity Number

1147175

Registered Company Number

08105978

Registered Office

The Dock, Tobacco Quay, Wapping Lane, London, E1W 2SF

Trustee Board

For the purposes of the Companies Act 2006, the Board of Trustees is regarded as the Board of Directors of the company. The Trustees of the company throughout the year and to the date of signing this report are as follows:

Peter Baines (Chair)

Richard Aked (Treasurer)

Antony Hawkins

Frances Beckett

Tim Mungeam

Douglas Heard

Susannah Hardyman

Anita Wheeler (appointed 20 February 2017, retired 13 June 2018)

Company Secretary

Susannah Hardyman

Senior Management

Susannah Hardyman – Chief Executive Officer (maternity leave from May 2017 to March 2018)

Heather Taylor – Head of Operations and Finance (appointed August 2018)

Jen Fox – Programme Director (Interim CEO from May 2017 to March 2018 for maternity cover)

Adam Geach – Regional Manager

Fleur Nicholson – Marketing and Communications Manager

Alice Chowen – London Manager (appointed August 2018)

Bankers

HSBC, 8 Victoria Street, London, SW1 0ND

Independent Auditors

Goodman Jones LLP, 29-30 Fitzroy Square, Fitzrovia, London, W1T 6LQ

Statement of Trustees' responsibility

The Trustees (who are also directors of Action Tutoring for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming and outgoing resources and application of resources, including income and expenditure of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

Auditors

The auditors, Goodman Jones LLP, have indicated their willingness to continue in office. The Designated Trustees will propose a motion re-appointing the auditors at a meeting of the Trustees.

This report was approved by the Trustees, and signed on their behalf by:

.....
Peter Baines
 Chair

Date:

Independent Auditors' Report to the Members of Action Tutoring Ltd

Opinion

We have audited the financial statements of Action Tutoring Ltd (the 'Charity') for the year ended 30 June 2018 set out on pages 24 to 37. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

Goodman Jones LLP

29/30 Fitzroy Square
London
W1T 6LQ

Date:.....

Goodman Jones LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2018

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	<i>As restated</i> Total funds 2017 £	
Income from:					
Donations and legacies	2	457,298	201,069	658,367	496,038
Charitable activities	3	<u>320,393</u>	-	<u>320,393</u>	<u>191,085</u>
Total income		<u>777,691</u>	<u>201,069</u>	<u>978,760</u>	<u>687,123</u>
Expenditure on:					
Charitable activities		<u>575,732</u>	<u>236,069</u>	<u>811,801</u>	<u>586,606</u>
Total expenditure	4	<u>575,732</u>	<u>236,069</u>	<u>811,801</u>	<u>586,606</u>
Net surplus before other recognised gains and losses		201,959	(35,000)	166,959	100,517
Net movement in funds		201,959	(35,000)	166,959	100,517
Reconciliation of funds:					
Total funds brought forward		<u>519,443</u>	<u>35,000</u>	<u>554,443</u>	<u>453,926</u>
Total funds carried forward		<u>721,402</u>	<u>-</u>	<u>721,402</u>	<u>554,443</u>

The notes on pages 27 to 37 form part of these financial statements.

ACTION TUTORING LTD

Company number: 08105978

Charity number: 1147175



BALANCE SHEET AS AT 30 JUNE 2018

	Note	£	2018 £	As restated 2017 £
Fixed assets				
Tangible assets	9		3,160	1,125
Current assets				
Debtors	10	100,442		85,830
Cash at bank and in hand		<u>656,511</u>		<u>477,940</u>
		756,953		563,770
Creditors: amounts falling due within one year	11	<u>(38,711)</u>		<u>(10,452)</u>
Net current assets			<u>718,242</u>	<u>553,318</u>
Net assets			<u>721,402</u>	<u>554,443</u>
Charity Funds				
Restricted funds	12		-	35,000
Unrestricted funds	12		<u>721,402</u>	<u>519,443</u>
Total funds			<u>721,402</u>	<u>554,443</u>

The Charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Charity to obtain an audit for the year in question in accordance with section 476 of the Act. However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf, by:

.....
Peter Baines
Chair

Date:

The notes on pages 27 to 37 form part of these financial statements.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 £	<i>As restated</i> 2017 £
Cash flows from operating activities			
Net cash provided by operating activities	14	<u>183,480</u>	<u>222,177</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		<u>(4,909)</u>	<u>(1,096)</u>
Net cash used in investing activities		<u>(4,909)</u>	<u>(1,096)</u>
Change in cash and cash equivalents in the year		178,571	221,081
Cash and cash equivalents brought forward		<u>477,940</u>	<u>256,859</u>
Cash and cash equivalents carried forward	15	<u><u>656,511</u></u>	<u><u>477,940</u></u>

The notes on pages 27 to 37 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Action Tutoring Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, the functional currency of the Charity, and rounded to the nearest £.

1.2 Prior year adjustments

The financial statements are the first financial statements prepared in accordance with the Charities SORP (FRS 102).

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by the Charities SORP FRS 102 restatement of comparative items was required. Details of restatements are set out in note 19.

1.3 Company status

The Charity is a company limited by guarantee. The members of the company are the Trustees named on page 19. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £100 per member of the Charity.

1.4 Going concern

The Charity receives income by way of both contracts for services and voluntary income (in the form of grants from funders and donations from individuals).

After reviewing the level of recurring expenditure, expected income for the next financial year (including both grants received by/notified to the Charity, and confirmed contracts with schools), and the future plans for the Charity, the Trustees consider that the Charity is a going concern and that the financial statements are appropriately prepared on such a basis.

1.5 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

1. Accounting policies (continued)

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.6 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Grant income is recognised to the extent that the above criteria have been met together with any performance conditions attached to the grants. Grant income is deferred only to the extent that the Charity has yet to fulfil the related performance conditions.

Income receivable under contracts is recognised to the extent that the services have been provided. Where income is received in advance, this is deferred until the services are performed.

Donated services or facilities are recognised when the Charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the contributions of volunteers is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Charity which is the amount the Charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

1.8 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and overall governance and management of the Charity.

1. Accounting policies (continued)

1.9 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.10 Tangible fixed assets and depreciation

All assets costing more than £200 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office equipment	-	2 year straight-line
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1.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.12 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.13 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.14 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. Income from donations and legacies

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	As restated Total funds 2017 £
Donations	34,798	-	34,798	35,527
Grants	422,500	201,069	623,569	460,511
Total donations and legacies	457,298	201,069	658,367	496,038
<i>Total 2017</i>	<u>356,527</u>	<u>139,511</u>	<u>496,038</u>	

3. Income from charitable activities

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	As restated Total funds 2017 £
Tuition and school support	320,393	-	320,393	191,085
<i>Total 2017</i>	<u>191,085</u>	<u>-</u>	<u>191,085</u>	

4. Analysis of Expenditure by expenditure type

	Staff costs 2018 £	Depreciation 2018 £	Other costs 2018 £	Total 2018 £	As restated Total 2017 £
Tuition and school support	578,887	2,874	230,040	811,801	586,606
<i>Total 2017</i>	<u>408,179</u>	<u>2,619</u>	<u>175,808</u>	<u>586,606</u>	

5. Analysis of expenditure by activities

	Activities undertaken directly 2018 £	Support costs 2018 £	Total 2018 £	Total 2017 £
Tuition and school support	584,823	226,978	811,801	586,606
<i>Total 2017</i>	<u>360,850</u>	<u>225,756</u>	<u>586,606</u>	

6. Direct costs

	Tuition and school support £	Total 2018 £	As restated Total 2017 £
Marketing	21,232	21,232	16,996
Travel and accommodation	18,310	18,310	13,812
Sundry expenses	-	-	660
Tutor resources	31,124	31,124	18,166
Volunteer expenses and training	9,338	9,338	6,942
DBS checks	8,346	8,346	5,765
Consultancy fees	7,500	7,500	6,944
Wages and salaries	446,098	446,098	266,926
National insurance	36,438	36,438	22,087
Pension cost	6,437	6,437	2,552
	584,823	584,823	360,850
<i>Total 2017</i>	<u>360,850</u>	<u>360,850</u>	

7. Support costs

	Tuition and school support £	Total 2018 £	As restated Total 2017 £
Recruitment	4,576	4,576	-
Rent	45,000	45,000	44,250
Travel and accommodation	3,486	3,486	-
Training	8,800	8,800	11,586
Welfare	4,874	4,874	-
Insurance	2,851	2,851	2,641
Accountancy fees	1,776	1,776	1,404
Audit fees	6,600	6,600	-
Office costs	6,804	6,804	10,334
Sundry expenses	246	246	172
IT Costs	14,221	14,221	3,037
Legal and professional fees	12,778	12,778	11,338
Bank charges	121	121	162
Consultancy fees	22,057	22,057	21,599
Wages and salaries	81,362	81,362	105,120
National insurance	7,268	7,268	9,884
Pension cost	1,284	1,284	1,610
Depreciation	2,874	2,874	2,619
	226,978	226,978	225,756
<i>Total 2017</i>	<u>225,756</u>	<u>225,756</u>	

8. Staff costs

Staff costs were as follows:

	2018	<i>As restated</i>
	£	2017
		£
Wages and salaries	527,460	372,046
Social security costs	43,706	31,971
Other pension costs	7,721	4,162
	<hr/> 578,887 <hr/>	<hr/> 408,179 <hr/>

The average number of persons employed by the Charity during the year was as follows:

	2018	2017
	No.	No.
	22	17

No employee received remuneration amounting to more than £60,000 in either year.

During the year, total remuneration and benefits paid to key management personnel totalled £155,875 (2017: £164,449).

During the year, S Hardyman, a trustee (2017: S Hardyman, a trustee), received remuneration (including retirement benefits accruing in respect of defined contribution pension schemes) from the Charity for her role as Chief Executive and is included in the amounts payable to key management personnel. No remuneration was paid in respect of her role as a trustee.

None of the other trustees (2017: none) received any remuneration or benefits in kind.

None of the trustees (2017: none) received any reimbursement of expenses.

9. Tangible fixed assets

Cost	Office equipment £
At 1 July 2017	6,862
Additions	5,197
Disposals	<u>(288)</u>
At 30 June 2018	<u>11,771</u>
Depreciation	
At 1 July 2017	5,737
Charge for the year	3,162
On disposals	<u>(288)</u>
At 30 June 2018	<u>8,611</u>
Net book value	
At 30 June 2018	<u><u>3,160</u></u>
At 30 June 2017	<u><u>1,125</u></u>

10. Debtors

	2018 £	<i>As restated</i> 2017 £
Trade debtors	22,799	13,185
Prepayments and accrued income	77,643	72,645
	<u>100,442</u>	<u>85,830</u>

11. Creditors: Amounts falling due within one year

	2018 £	<i>As restated</i> 2017 £
Trade creditors	(571)	-
Other taxation and social security	12,698	6,308
Other creditors	2,953	2,740
Accruals and deferred income	23,631	1,404
	<u>38,711</u>	<u>10,452</u>

11. Creditors: Amounts falling due within one year (continued)

	£
Deferred income	
Resources deferred during the year	9,258
Deferred income at 30 June 2018	<u>9,258</u>

Deferred income represents income receivable under contracts with schools for the provision of tutoring programmes in relation to the 2018/19 financial year.

12. Statement of funds

Statement of funds - current year

	Balance at 1 July 2017 <i>As restated</i> £	Income £	Expenditure £	Balance at 30 June 2018 £
Unrestricted funds				
General Funds	<u>519,443</u>	<u>777,691</u>	<u>(575,732)</u>	<u>721,402</u>
Restricted funds				
The Vintners' Company	10,000	-	(10,000)	-
UBS	-	50,809	(50,809)	-
The Drapers' Charitable Fund	25,000	-	(25,000)	-
Nesta	-	97,500	(97,500)	-
The Fidelity UK Foundation	-	38,408	(38,408)	-
Restricted fund - Tutor Resources	-	14,352	(14,352)	-
	<u>35,000</u>	<u>201,069</u>	<u>(236,069)</u>	<u>-</u>
Total funds	<u>554,443</u>	<u>978,760</u>	<u>(811,801)</u>	<u>721,402</u>

12. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 July 2016</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 30 June 2017 As restated</i>
	£	£	£	£
General Funds	<u>437,258</u>	<u>547,612</u>	<u>(465,426)</u>	<u>519,444</u>
Restricted funds				
City Bridge Trust	16,668	-	(16,668)	-
The Vintners' Company	-	20,000	(10,000)	10,000
UBS	-	49,511	(49,511)	-
The Drapers' Charitable Fund	-	50,000	(25,000)	25,000
United Way	-	10,000	(10,000)	-
Walcott Foundation	-	10,000	(10,000)	-
	<u>16,668</u>	<u>139,511</u>	<u>(121,179)</u>	<u>35,000</u>
Total funds	<u>453,926</u>	<u>687,123</u>	<u>(586,605)</u>	<u>554,444</u>

The restricted funds are held for the following purposes:

The Vintners' Company - secondary schools programmes in London.

UBS - Maths and English tutoring of disadvantaged GCSE pupils.

The Drapers' Charitable Fund - programmes within London.

Nesta - expansion of the Charity's primary and secondary schools' programmes, including launching in a new city and to new schools.

The Fidelity UK Foundation - expansion of the Charity's primary schools programme.

Tutor Resources - grant for Maths and English GCSE workbooks, from a donor who wishes to remain anonymous.

City Bridge Trust (prior year) - tutoring materials, training resources, and developing methods of monitoring outcomes and performance.

United Way (prior year) - twelve tutoring programmes in Brighton & Hove.

Walcott Foundation (prior year) - tutoring of disadvantaged pupils in Lambeth.

13. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	3,160	-	3,160
Current assets	756,953	-	756,953
Creditors due within one year	(38,711)	-	(38,711)
	<u>721,402</u>	<u>-</u>	<u>721,402</u>

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2017 £</i>	<i>Restricted funds 2017 £</i>	<i>Total funds 2017 £</i>
Tangible fixed assets	1,125	-	1,125
Current assets	528,770	35,000	563,770
Creditors due within one year	(10,452)	-	(10,452)
	<u>519,443</u>	<u>35,000</u>	<u>554,443</u>

14. Reconciliation of net movement in funds to net cash flow from operating activities

	2018 £	2017 £
Net income for the year (as per Statement of Financial Activities)	166,959	100,517
Adjustment for:		
Depreciation charges	2,874	2,619
(Increase)/decrease in debtors	(14,612)	116,422
Increase in creditors	<u>28,259</u>	<u>2,619</u>
Net cash provided by operating activities	<u>183,480</u>	<u>222,177</u>

15. Analysis of cash and cash equivalents

	2018 £	As restated 2017 £
Cash in hand	<u>656,511</u>	<u>477,940</u>
Total	<u>656,511</u>	<u>477,940</u>

16. Other financial commitments

After the balance date, the Charity entered into a new twelve-month lease for £86,400 per annum in respect of land and buildings.

17. Related party transactions

Apart from as disclosed elsewhere in the financial statements, there are no other transactions with related parties in either the current and/or prior years that require disclosure.

18. Controlling party

The Charity is controlled by Board of Trustees as a whole and there is no one individual with overall control.

19. Prior year adjustment

The Charity has restated its comparative information to be in accordance with the Charities SORP (FRS 12) and the following adjustments were made:

- Recognition of grant income in accordance with the SORP;d
- Deferred income in respect of contract income for schools.

The overall effect of these prior year adjustments was to increase net assets as at 30 June 2017 by £100,792.

“From a selfish point of view [being involved with Action Tutoring] makes me so happy, helping out with my pupils every Saturday. They are so smart, curious and switched on and it really angers me to think that because they won’t get the same level of educational drilling as some private institutions, their paths might be immediately set on a different route.

Action Tutoring is such an inspiring example of a no-nonsense charity. Providing such a compassionate, in-depth solution to a really complex, embedded issue of socio-economic imbalance. And what is most impressive is that the team just get on with it and make it seem so achievable (even though I’m sure it’s not easy to do!). I just love the all-hands-on-deck ethos at Action Tutoring and I am so happy I found it.”

Beth, English tutor, London

action tutoring

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